

2017-2018 CHANTILLY ACADEMY PRESCHOOL

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APPLICATION FOR ADMISSION AND REGISTRATION

CHILD'S NAME _____ NICKNAME _____

SEX _____ DATE OF BIRTH _____ AGE _____

PARENT'S NAMES _____ E-MAIL _____

ADDRESS _____

HOME PHONE: _____ MOBILE PHONE: _____

BUSINESS PHONE / MOTHER _____ NAME OF BUSINESS _____

BUSINESS PHONE / FATHER _____ NAME OF BUSINESS _____

OTHER PEOPLE IN HOUSEHOLD (Please indicate relationship: ie. brother, grandparent, ages, etc):

EMERGENCY CONTACTS (other than parents please):

NAME _____ RELATIONSHIP _____ PHONE _____

ADDRESS _____

NAME _____ RELATIONSHIP _____ PHONE _____

ADDRESS _____

LIST ANY ALLERGIES OR ILLNESSES WE SHOULD BE AWARE OF:

PHYSICIAN _____ PHONE _____

TO REGISTER: ANNUAL REGISTRATION FEE & ANNUAL SUPPLY FEE ARE NON-REFUNDABLE. 10 EQUAL TUTION PAYMENTS ARE DUE FOR SEPTEMBER – JUNE. SEE BACK OF FORM FOR DETAILS.

\$150.00 CANCELLATION FEE APPLIES TO ALL EARLY WITHDRAWALS.

2017-2018 CHANTILLY ACADEMY PRESCHOOL PROGRAMS & FEES

PROGRAM 1 Free Lunch Bunch Per Month Included in Monthly Tuition	DAYS/TIMES	ANNUAL REGISTRATION FEE	ANNUAL SUPPLY FEE	CHECK ONE
2 DAY PROGRAM \$210/MONTH	TUESDAY/THURSDAY 9:00AM – 12:00PM	\$175.00	\$80.00	
3 DAY PROGRAM \$320/MONTH	MONDAY/ WEDNESDAY/ FRIDAY 9:00AM – 12:00PM	\$175.00	\$120.00	
5 DAY PROGRAM \$460/MONTH	MONDAY – FRIDAY 9:00AM – 12:00PM	\$175.00	\$160.00	
Enrichment Program 6 WEEK SESSION	MONDAY – FRIDAY 1:00-3:00PM	NA	*Varies Upon Days Enrolled*	

*Annual Registration Fee Includes Participation in ALL Chantilly Academy Recreational Programs (gymnastic classes, camps, etc.)

*****HOW DID YOU HEAR ABOUT OUR SCHOOL?*****

PROMISE TO PAY – 2017-2018 CA PRESCHOOL SCHEDULE OF TUITION & FEES:

PAYMENT SCHEDULE DUE Upon Enrollment: Reg Fee-\$175 & 50% Sept. *Monthly Tuition Includes 1-FREE Lunch Bunch per month*	DUE AT TIME OF REGISTRATION 2-DAY PROGRAM \$105.00 50% SEPT + \$175.00 REG.FEE = \$280.00	DUE AT TIME OF REGISTRATION 3-DAY PROGRAM \$160.00 50% SEPT + \$175.00 REG.FEE = \$335.00	DUE AT TIME OF REGISTRATION 5-DAY PROGRAM- \$230.00 50% SEPT + \$175.00 REG.FEE = \$405.00
50% SEPTEMBER DUE MAY 1, 2017	\$105.00	\$160.00	\$230.00
JUNE & SUPPLY FEE DUE 8/20	\$290.00	\$440.00	\$620.00
OCTOBER DUE 9/20	\$210.00	\$320.00	\$460.00
NOVEMBER DUE 10/20	\$210.00	\$320.00	\$460.00
DECEMBER DUE 11/20	\$210.00	\$320.00	\$460.00
JANUARY DUE 12/20	\$210.00	\$320.00	\$460.00
FEBRUARY DUE 1/20	\$210.00	\$320.00	\$460.00
MARCH DUE 2/20	\$210.00	\$320.00	\$460.00
APRIL DUE 3/20	\$210.00	\$320.00	\$460.00
MAY DUE 4/20	\$210.00	\$320.00	\$460.00

- TUITION IS DUE ON THE 20TH OF EACH MONTH FOR THE FOLLOWING MONTH. LATE FEES ARE APPLIED ON THE 1ST.
- YOUR CHILD IS ENROLLED FROM THEIR START DATE THROUGH THE LAST DAY OF CLASSES IN JUNE OF THE SCHOOL YEAR. YOU ARE RESPONSIBLE FOR ALL PAYMENTS THROUGH THE END OF THE SCHOOL YEAR. ANY PART OF A MONTH ATTENDED IS DUE IN FULL.
- PER YOUR SIGNED "PROMISE TO PAY" AGREEMENT, CHANTILLY ACADEMY PRESCHOOL REQUIRES A VALID CREDIT CARD NUMBER IS ON FILE UPON ENROLLMENT FOR PURPOSES OF OUR AUTO PAY TUITION POLICY AND FOR SETTLING ACCOUNTS OVER 10 DAYS PAST DUE - THE TOTAL PAST DUE BALANCE PLUS LATE FEES WILL BE CHARGED TO THE CREDIT CARD THAT HAS BEEN LEFT ON ACCOUNT.

CC# _____ VISA/MC/AMEX/DISC- EXP DATE _____

PRINTED NAME ON CARD: _____ SIGNATURE: _____

- **AUTOPAY IS CHARGED ON THE 20TH OF EACH MONTH FOR THE FOLLOWING MONTH. AUTOPAY CHARGES NOT SETTLED ON OR BY THE 1ST OF THE MONTH WILL AUTOMATICALLY BE CHARGED A LATE FEE OF \$10.00. AN ADDITIONAL \$15.00 LATE FEE WILL BE CHARGED IF PAYMENT HAS NOT BEEN RECEIVED BY THE 10TH OF THE MONTH.**
- TUITION PAYS FOR YOUR CHILD'S SPACE IN CLASS, NOT THEIR ATTENDANCE.
- PARTICIPATION REQUIRES ACCOUNTS TO BE PAID IN FULL IN ACCORDANCE WITH CA'S TUITION AND FEE POLICIES. MEMBERS NOT IN GOOD STANDING WILL NOT BE ALLOWED TO TAKE PART IN ANY CLASS OR EVENT HELD AT CHANTILLY ACADEMY.
- WITHDRAWALS FROM CA PRESCHOOL & ITS ANCILLARY PROGRAMS MUST BE SUBMITTED IN WRITING TO THE DIRECTOR 30 DAYS PRIOR TO THE WITHDRAWAL. ANY PART OF A MONTH ATTENDED IS DUE IN FULL. IF PROPER WITHDRAWAL PROCEDURE IS NOT FOLLOWED, YOU WILL BE RESPONSIBLE FOR ALL TUITION CHARGED FOR THE FOLLOWING MONTH WHICH YOUR CHILD'S CLASS SLOT IS RESERVED. **REGISTRATION FEE AND SUPPLY FEES ARE NON-REFUNDABLE AND A \$150.00 CANCELLATION FEE APPLIES TO ALL EARLY WITHDRAWALS. RETURNED CHECK FEE: \$35.00 PER CHECK RETURNED IF APPLIES.**
- **LATE PICK UP FEE: \$25.00** WILL BE ASSESSED FOR EVERY 15 MINUTE INTERVAL PAST DISMISSAL TIME, INCLUDING LUNCH BUNCH & ENRICHMENT.
- **STUDENTS OF CHANTILLY ACADEMY GYMNASTICS & PRESCHOOL MAY BE PHOTOGRAPHED, RECORDED OR VIDEOTAPED FOR PURPOSES OF ADVERTISING & PUBLISHING ON BROCHURES, WEBSITE, NEWS RELEASES & OTHER FORMS OF MEDIA. COMPLETE & RETURN MEDIA RELEASE FORM.**
- **WE RESERVE THE RIGHT TO CANCEL A STUDENT'S ENROLLMENT AT ANY TIME.**

I HAVE READ AND ACKNOWLEDGE RECEIPT OF CHANTILLY ACADEMY'S RULES & POLICIES. BY SIGNING BELOW I AGREE TO FOLLOW ALL RULES & POLICIES SET FORTH BY CHANTILLY ACADEMY INCLUDING THE "PROMISE TO PAY" TUITION PLAN SET FORTH ABOVE.

PARENT'S NAME PRINTED

PARENT'S SIGNATURE

DATE